

# *RENSSELAER COUNTY INDUSTRIAL DEVELOPMENT*

Minutes of the Public Meeting held on: May 8, 2014  
In the Ned Pattison Government Center

**Members Attending:** John Clinton, Cynthia Henninger, Ronald Bounds, Douglas Baldrey, Sandra Brown, Michael Della Rocco and James Church

**Members Absent:** None

**Staff & Guests Attending:** Robert Pasinella, Robin LaBrake, Jack Bonesteel, Jay Sherman, James White, Peter Kehoe, George Cregg, James Lozano and Stephen Reilly

The Chairman, John Clinton, called the meeting to order at 4:00 p.m.

**Public Comment Period:** The Chairman opened the floor for comments from the public. There were no comments.

**Minutes Of the Previous Meeting:** C. Henninger made a motion to accept the minutes as written. M. Della Rocco seconded the motion, which was approved unanimously.

**Budget Report:** The budget report for the month of April 2014 was presented by J. Lozano. After a brief discussion, D. Baldrey motioned to approve the budget report. R. Bounds seconded the motion, which was approved unanimously.

**Resolution Authorizing Public Hearing and Modification – Scannell Project:** J. Clinton introduced a Resolution Authorizing The Executive Director Of Rensselaer County Industrial Development Agency To Conduct A Public Hearing With Respect To Modifying Certain Documents In Connection With The TAU NY-NJ LLC (successor by interest to ARCFEEGBNY001, LLC) (formally Scannell Properties, LLC) Project. After a brief discussion, M. Della Rocco made a motion to approve the resolution. R. Bounds seconded the motion, which was approved unanimously.

**Resolution Authorizing Public Hearing and Modification – FedEx Project:** J. Clinton introduced a Resolution Authorizing The Executive Director of Rensselaer County Industrial Development Agency To Conduct A Public Hearing Regarding The Modification Of Certain Documents In Connection With The FedEx Ground Package System, Inc. Project. After a brief discussion, D. Baldrey made a motion to approve the resolution. C. Henninger seconded the motion, which was approved unanimously.

**Public Hearing Resolution – Castleton Paperboard Project:** J. Clinton introduced a Resolution Authorizing the Chief Executive Officer Of The Rensselaer County Industrial Development Agency To Hold A Public Hearing Regarding The Proposed Amended Castleton Paperboard, LLC Project. After a brief discussion, R. Bounds made a motion to approve the resolution. D. Baldrey seconded the motion, which was approved unanimously.

**Final SEQR Resolution – East Greenbush Lodging Project:** J. Clinton introduced a Resolution Accepting The Determination By The Town Of East Greenbush To Act As Lead Agency For The Environmental Review Of The East Greenbush Lodging Associates LLC Project And Acknowledging Receipt Of the Negative Declaration Issued With Respect Thereto. After a brief discussion, C. Henninger made a motion to approve the resolution. J. Church seconded the motion, which was approved unanimously.

**Approving Resolution – East Greenbush Lodging Project:** J. Clinton introduced a Resolution Authorizing Execution Of Documents In Connection With A Lease/Leaseback Transaction For A Project For East Greenbush Lodging Associates LLC. After a brief discussion, D. Baldrey made a motion to approve the resolution. S. Brown seconded the motion, which was approved unanimously.

**Final SEQR Resolution – A. Servidone Project:** J. Clinton introduced a Resolution Accepting The Determination By the Town Of Schodack Planning Board To Act As Lead Agency For The Environmental Review Of A Proposed Project To Be Undertaken For A. Servidone, Inc. On Behalf Of A Limited Liability Company To Be Formed And Acknowledging Receipt of The Negative Declaration Issued With Respect Thereto. After a brief discussion, D. Baldrey made a motion to approve the resolution. S. Brown seconded the motion, which was approved unanimously.

**Approving Resolution – A. Servidone Project:** J. Clinton introduced a Resolution Authorizing Execution Of Documents In Connection With A Lease/Leaseback Transaction For A Project For A. Servidone, Inc. On Behalf Of A Limited Liability Company To Be Formed. After a brief discussion, S. Brown made a motion to approve the resolution. R. Bounds seconded the motion, which was approved unanimously.

**Resolution Authorizing Termination/Reconveyance:** J. Clinton introduced a Resolution Authorizing Reconveyance And Termination Of The Rensselaer County Industrial Development Agency's Civic Facility Revenue Bond (Memorial Hospital, Albany, NY Project), Series 2006A In The Principal Amount Of \$5,798,000 And The Execution Of Related Documents. After a brief discussion, C. Henninger made a motion to approve the resolution. S. Brown seconded the motion, which was approved unanimously.

**Resolution Authorizing Planning Grant:** John Clinton introduced a Resolution Authorizing The Execution And Delivery By Rensselaer County Industrial Development Agency Of A Certain Development Incentive Program Agreement With The Town Of Brunswick. After a brief discussion, D. Baldrey made a motion to approve the resolution. R. Bounds seconded the motion, which was approved unanimously.

**Personnel Matters:** J. Clinton asked for a motion to enter into Executive Session to discuss personnel matters including Executive Director's report regarding employee performance and salary recommendations. R. Bounds made a motion to enter into Executive Session. S. Brown seconded the motion, which was approved unanimously. The board entered into Executive Session at 4:45 p.m. C. Henninger made a motion to come out of Executive Session. D. Baldrey seconded the motion and was approved unanimously. The Board came out of Executive Session at 5:20 p.m. and the regular meeting resumed.

**Other Business: (4 Items)**

**Determination of Staff Salaries:** C. Henninger made a motion to set the salaries for the 2014 calendar year for agency non-board officers and staff based on the recommendations by the Executive Director (a copy of which is attached). S. Brown seconded the motion, which was approved unanimously.

**Vice – Chairman Vacancy:** J. Clinton asked for nominations to fill the Vice-Chairman vacancy. C. Henninger nominated S. Brown and Ms. Brown accepted the nomination. M. Della Rocco nominated D. Baldrey; however Mr. Baldrey declined the nomination. R. Bounds seconded the nomination of Ms. Brown. Mr. Della Rocco made a motion to close nominations and asked that the secretary cast one vote for Ms. Brown. All were in favor and Ms. Brown was elected as Vice-Chairman.

**Quackenbush Update:** R. Pasinella updated the board members on the progress of the Quackenbush project including discussions with Hudson Valley Community College to include a designation of 10,000 square feet of space in the Quackenbush in their Start-Up NY application. The board decided to form a sub-committee to further study the feasibility of the project. Doug Baldrey and Ron Bounds volunteered to serve on the sub-committee. The sub-committee will give a formal proposal to the full board when they have completed their study.

**Review of Policies:** P. Kehoe held a discussion with the board regarding their request to review all of the agency's policies. Mr. Kehoe suggested that a small committee be formed to meet and review all of the agency's policies. Mr. Kehoe mentioned that Mr. Pasinella and two or three board members constitute the committee. Mr. Pasinella agreed to meet and Ms. Brown and Mr. Church also agreed to serve on the committee.

**Adjournment:** R. Bounds made a motion to adjourn the meeting. It was seconded by D. Baldrey and approved unanimously. The meeting adjourned at 5:35 p.m.

*Respectfully submitted,*

A handwritten signature in blue ink that reads "Robin L. LaBrake". The signature is written in a cursive style with a horizontal line above the first few letters.

*Robin L. LaBrake, Staff*

# RENSSELAER COUNTY IDA

## 2013 EMPLOYEE DATA

EMPLOYEE NAME	2013 IDA SALARY	PROPOSED ADJUSTMENT	TOTAL
Bonesteel, Jack	\$27,521	\$1,376	\$28,897
Gregware, Melissa	\$15,175	\$1,825	\$17,000
Hotz, Robert	\$25,000	\$1,250	\$26,250
Kehoe, Peter	\$42,000	\$20,000	\$62,000
LaBrake, Robin	\$27,000	\$1,350	\$28,350
Pasinella, Robert	\$75,261	\$3,763	\$79,024
White, James	\$12,000	\$12,000	\$24,000
Sherman, Jay	\$30,300	\$3,700	\$34,000
<b>TOTALS</b>	<b>\$254,257</b>	<b>\$45,264</b>	<b>\$299,521</b>