

RENSSELAER COUNTY

INDUSTRIAL DEVELOPMENT

Minutes of the Public Meeting held on: April 14, 2016
In the Ned Pattison Government Center

Members Attending: John Clinton, Sandra Brown, Cynthia Henninger, Ronald Bounds, Douglas Baldrey and James Church

Members Absent: Michael Della Rocco

Staff & Guests Attending: Robert Pasinella, Robin LaBrake, Jay Sherman, George Cregg, Robert Hotz, James Lozano, Michael Fusco, Debra Lambeck and

The Chairman, John Clinton, called the meeting to order at 4:00 p.m.

Public Comment Period: The Chairman opened the floor for comments from the public. There were no comments.

Annual Housekeeping Resolution: J. Clinton introduced a Resolution Approving Certain Appointments And Administrative Matters Of The Agency. D. Baldrey made a motion to nominate the current slate of officers to serve. J. Church seconded the motion, which passed unanimously. C. Henninger made a motion to approve the Annual Housekeeping Resolution. R. Bounds seconded the motion, which was approved unanimously.

Minutes Of the Previous Meeting: C. Henninger made a motion to accept the minutes as written. S. Brown seconded the motion, which was approved unanimously.

Budget Report: The budget report for the month of March 2016 was presented by J. Lozano. After a brief discussion, R. Bounds motioned to approve the budget report. D. Baldrey seconded the motion, which was approved unanimously.

Public Hearing Resolution – Due Di Mare, Inc. Project: David Martin of BBL Construction Services made a presentation to the board regarding the Best Western Franklin Square project. After the presentation J. Clinton introduced a Resolution Authorizing The Executive Director Of Rensselaer County Industrial Development

Agency To Hold A Public Hearing Regarding A Proposed Project To Be Undertaken For The Benefit Of Due Di Mare, Inc. After a brief discussion, D. Baldrey made a motion to approve the resolution. J. Church seconded the motion, which was approved unanimously.

Preliminary SEQR Resolution – Due Di Mare, Inc. Project: J. Clinton introduced a Resolution Directing The Executive Director Of Rensselaer County Industrial Development Agency To Take Certain Actions Under Article 8 Of The Environmental Conservation Law In Connection With A Proposed Project To Be Undertaken For The Benefit Of Due Di Mare, Inc. After a brief discussion, R. Bounds made a motion to approve the resolution. D. Baldrey seconded the motion, which was approved unanimously.

PILOT Deviation Notice Resolution – Due Di Mar, Inc. Project: J. Clinton introduced a Resolution Authorizing the Executive Director To Send A Letter To The Chief Executive Officers Of The Affected Taxing Entities Informing Them Of A Proposed Deviation From The Agency's Uniform Tax Exemption Policy In Connection With The Proposed Due Di Mare, Inc. Project. After a brief discussion, S. Brown made a motion to approve the resolution. D. Baldrey seconded the motion, which was approved unanimously.

Resolution Authorizing Granting Of License – ITM: J. Clinton introduced a Resolution Authorizing Grant Of License To ITM To Occupy And Use Certain Space In The Quackenbush Building. After a brief discussion, D. Baldrey made a motion to approve the resolution. C. Henninger seconded the motion, which was approved unanimously.

Resolution Authorizing Contract For Specialized Services – HVADC: J. Clinton introduced a Resolution Authorizing Executive Director Of The Agency To Enter Into A Contract For Specialized Services With Hudson Valley Agribusiness Development Corporation. After a brief discussion, C. Henninger made a motion to approve the resolution. J. Church seconded the motion, which was approved unanimously.

Resolution Authorizing Execution Of Agreement For Web Hosting: J. Clinton Introduced a Resolution Authorizing Execution Of Agreement For Website Hosting. After a brief discussion, R. Bounds made a motion to approve the resolution. D. Baldrey seconded the motion, which was approved unanimously.

IDA Reform Legislation Implementation: Following up from last month's meeting, the board continued the discussion related to implementing the new policies to be in compliance with the IDA Reform Legislation by the June 15, 2016 deadline. G. Cregg distributed some draft policies for the board members to review. Mr. Cregg mentioned that the Governance Committee should meet to finalize the policies and that Mr. Kehoe will be reaching out to the committee to schedule a meeting date.

Other Business: (One Item)

ABO Procurement Audit: R. Pasinella discussed the IDA Procurement Audit Report that was released by the ABO, which the IDA participated in.

Adjournment: S. Brown made a motion to adjourn the meeting. It was seconded by R. Bounds and approved unanimously. The meeting adjourned at 5:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Robin L. LaBrake". The signature is written in dark ink and is positioned above the printed name.

Robin L. LaBrake, Staff