

Procurement Report for Rensselaer County Water and Sewer Authority

Run Date: 03/31/2018

Fiscal Year Ending: 12/31/2017

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://discoverrensselaer.com/econ/AboutRCWSA.aspx
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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1. Vendor Name:	H. V. LaBarba, P. E.	2. Vendor Name:	JP Industrial Services, Inc.
Type of Procurement:	Design and Construction/Maintenance	Type of Procurement:	Design and Construction/Maintenance
Award Process:	Authority Contract - Non-Competitive Bid	Award Process:	Authority Contract - Non-Competitive Bid
Award Date:	01/01/2010	Award Date:	01/13/2016
End Date:		End Date:	08/10/2016
Amount:	\$4,972	Amount:	\$8,750
Amount Expended for Fiscal Year:	\$4,972	Amount Expended for Fiscal Year:	\$8,750
Fair market value:	\$4,972	Fair market value:	\$8,750
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	100 Trillium Lane	Address Line1:	56 Central Ave.
Address Line2:		Address Line2:	
City:	ALBANY	City:	RAVENA
State:	NY	State:	NY
Postal Code:	12203	Postal Code:	12143
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	engineering services on behalf of town of East Greenbush for sewer projects including I & I reduction and pupm station upgrades	Procurement Description:	3rd Ave. Pump Station rehabilitation

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Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$28,267
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 368
Address Line2:
City: MENDON
State: NY
Postal Code: 14506
Plus 4:
Province Region:
Country: USA

Procurement Description: Sewer Pump Station Control Panels

4. Vendor Name: Siewert Equipment

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$38,924
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 824438
Address Line2:
City: PHILADELPHIA
State: PA
Postal Code: 19182
Plus 4:
Province Region:
Country: USA

Procurement Description: sewer pump purchase

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Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 06/05/2008
End Date:
Amount: \$2,000
Amount Expended for Fiscal Year: \$2,000
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 213 court street, Suite 706
Address Line2:
City: MIDDLETOWN
State: CT
Postal Code: 06457
Plus 4:
Province Region:
Country: USA

Procurement Description: Bond trustee

6. Vendor Name: Whiteman, Osterman & Hanna

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/02/2008
End Date:
Amount: \$27,310
Amount Expended for Fiscal Year: \$27,310
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: One commerce Plaza
Address Line2:
City: ALBANY
State: NY
Postal Code: 12260
Plus 4:
Province Region:
Country: USA

Procurement Description: Authority counsel

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7. Vendor Name: Wojeski and Co.,CPA's, PC

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/24/2011
End Date:
Amount: \$5,500
Amount Expended for Fiscal Year: \$5,500
Fair market value: \$5,500

Explain why the fair market
value is less than the amount:

Address Line1: 75 Troy road
Address Line2:
City: EAST GREENBUSH
State: NY
Postal Code: 12061
Plus 4:
Province Region:
Country: USA

Procurement Description: Annual audit of the authoirty

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Additional Comments: