

2019 Procurement Report

Rensselaer County Capital Resource Corporation

In accordance with the Rensselaer County Capital Resource Corporation (RCCRC) procurement policy, the awarding of procurement contracts is overseen by the Executive Director and the RCCRC Board. The 2019 Procurement Contract Report is attached.

Procurement Report for Rensselaer County Capital Resource Corporation

Fiscal Year Ending: 12/31/2019

Run Date: 03/06/2020
Status: UNSUBMITTED
Certified Date : N/A

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.discoverrensselaer/document_category/resolutionsandpublicinformationcr/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(e) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.	Vendor Name	Wojeski & Company	Address Line1	159 Wolf Road
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	12/12/2019	State	NY
	End Date		Postal Code	12205
	Fair Market Value	\$5,000.00	Plus 4	
	Amount	\$5,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$5,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Annual Audited Financial Statement

Additional Comments