



Rensselaer County Water and Sewer Authority

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RENSELAER COUNTY WATER AND SEWER AUTHORITY

RENSELAER COUNTY PLANNING CONFERENCE ROOM

June 28, 2021 3 PM

Meeting Minutes

Attendees: John Fetscher, Vice-Chairman; John Mooney; Linda von der Heide, CEO; William Film, CFO; Jay Sherman, Secretary; Philip Dixon, Attorney; Lucas Ashby; Ken Harting, Treasurer (by phone); Henry LaBarba, Engineer (by phone).

The meeting started at 3:00 PM.

The first item on the agenda was Insurance. Ms.von der Heide stated that the price was unchanged from last year. Mr. Harting offered the resolution to approve the purchase of insurance issued by Hudson Insurance Company and Mr. Mooney seconded. The motion carried unanimously.

The second item on the agenda was the retirement/resignation of Jay Sherman as Secretary as of June 30, 2021. The members wished Mr. Sherman a fond farewell.

The third item on the agenda was the Election of Secretary. Ms. von der Heide stated that there were two new employees in the office and she was proposing Mr. Lucas Ashby as the replacement for Mr. Sherman. Mr. Mooney offered the resolution to appoint Mr. Ashby as Secretary and also designate him as authorized signatory for Authority checks and Mr. Fetscher seconded. The motion passed unanimously.

The fourth item on the agenda was an update on the contract with North Greenbush. The members asked whether the Town had replied on the letter sent in April. Ms. von der Heide replied in the negative. Mr. Dixon had drafted a second letter which proposed billing all the property owners of the Haywood Lane subdivision. Mr. Mooney made a motion to pass a resolution to send the letter. Ms. von der Heide stated that this was not necessary. The members stated that they were fully behind the letter and that the original developer agreed to the fee. Additionally, the previous Supervisor was informed that the hook-up fees were unpaid

when there were several lots unfinished and still did not require the developer or contractor to pay before issuing building permits or certificates of occupancy.

The last item was the approval of payments. Ms. von der Heide stated that there were two payment that needed approval – the insurance payment for \$980 and Mr. Dixon’s fees for April of \$742.50. There were no fees for Mr. Dixon for May. Mr. Mooney made the motion to approve the payments and Mr. Harting seconded. The motion passed unanimously.

Ms. von der Heide asked if there were any issues that the members would like to raise. It was asked whether there was any activity on the East Greenbush Project. Ms. von der Heide stated that she had not heard anything but would check with East Greenbush. There being no other items, Mr. Harting made the motion to adjourn and Mr. Fetscher seconded. The meeting closed at 3:11 PM.