

2021 Procurement Report

Rensselaer County IDA

In accordance with the Rensselaer County IDA's procurement policy, the awarding of procurement contracts is overseen by the Executive Director and the IDA Board. The 2021 Procurement Contract Report is attached.

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2021

Run Date: 03/25/2022
 Status: CERTIFIED
 Certified Date : 03/25/2022

Procurement Information:

Question	Response	URL (if Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://discoverrensselaer.com/about-the-rcida/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.	Vendor Name	BST & Company, Inc.	Address Line1	26 Computer Drive West
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2021	State	NY
	End Date	12/31/2021	Postal Code	12205
	Fair Market Value	\$12,000.00	Plus 4	
	Amount	\$12,000.00	Province/Region	United States
	Amount Expended For	\$12,000.00	Country	
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	bookkeeping services, CFO consulting services

2.	Vendor Name	Barclay Damon LLP	Address Line1	80 State Street
	Type of Procurement	Legal Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	9/25/2019	State	NY
	End Date		Postal Code	12207
	Fair Market Value	\$5,502.00	Plus 4	
	Amount	\$5,502.00	Province/Region	United States
	Amount Expended For	\$5,502.00	Country	
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

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3.	Vendor Name	Bohler Engineering MA, LLC	Address Line1	17 Computer Drive West
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authorly Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2021	State	NY
	End Date		Postal Code	12205
	Fair Market Value	\$387,750.00	Plus 4	
	Amount	\$387,750.00	Province/Region	
	Amount Expended For Fiscal Year	\$0.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Services

4.	Vendor Name	CT Male Associates	Address Line1	50 Century Hill Drive
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	LATHAM
	Award Date	10/19/2017	State	NY
	End Date		Postal Code	12110
	Fair Market Value	\$5,704.00	Plus 4	
	Amount	\$5,704.00	Province/Region	
	Amount Expended For Fiscal Year	\$4,756.25	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Environmental engineering services

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5.	Vendor Name	Center for Economic Growth	Address Line1	39 N. Pearl Street
	Type of Procurement	Consulting Services	Address Line2	#100
	Award Process	Authorily Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2021	State	NY
	End Date	12/31/2021	Postal Code	12207
	Fair Market Value	\$50,000.00	Plus 4	
	Amount	\$50,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$50,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services

6.	Vendor Name	Hudson Valley Agri-Business Development, Inc.	Address Line1	507 Warren St.
	Type of Procurement	Consulting Services	Address Line2	2nd floor
	Award Process	Authorily Contract - Non-Competitive Bid	City	HUDSON
	Award Date	4/15/2019	State	NY
	End Date	3/31/2022	Postal Code	12534
	Fair Market Value	\$75,000.00	Plus 4	
	Amount	\$75,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$25,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	marketing and advertising services

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7.	Vendor Name	Information Technology Management, Inc	Address Line1	333 Broadway
	Type of Procurement	Technology - Consulting/Development or Support	Address Line2	TROY
	Award Process	Authority Contract - Non-Competitive Bid	City	NY
	Award Date	1/1/2021	State	12180
	End Date	12/31/2021	Postal Code	
	Fair Market Value	\$300,000.00	Plus 4	
	Amount	\$300,000.00	Province/Region	United States
	Amount Expended For Fiscal Year	\$75,000.00	Country	
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Technology - Consulting/Development or Support Professional Services Gaming Accelerator Software

8.	Vendor Name	Information Technology Management, Inc.	Address Line1	333 Broadway
	Type of Procurement	Technology - Consulting/Development or Support	Address Line2	TROY
	Award Process	Authority Contract - Non-Competitive Bid	City	NY
	Award Date	1/1/2021	State	12180
	End Date	12/31/2021	Postal Code	
	Fair Market Value	\$194,000.00	Plus 4	
	Amount	\$194,000.00	Province/Region	United States
	Amount Expended For Fiscal Year	\$186,000.00	Country	
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	professional services

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9.	Vendor Name	Jay H. Sherman	Address Line1	2472 Poersch Court
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authorly Contract - Non-Competitive Bid	City	NISKAYUNA
	Award Date	1/1/2021	State	NY
	End Date	12/31/2021	Postal Code	12309
	Fair Market Value	\$46,350.00	Plus 4	
	Amount	\$46,350.00	Province/Region	
	Amount Expended For Fiscal Year	\$46,350.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Empire zone coordinator, IDA staff

10.	Vendor Name	Laberge Group	Address Line1	4 Computer Drive West
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ALBANY
	Award Date	1/2/2020	State	NY
	End Date	12/31/2023	Postal Code	12205
	Fair Market Value		Plus 4	
	Amount	\$100,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$0.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Grant Preparation, administration and Program delivery

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11.	Vendor Name	Ti-City ValleyCats	Address Line1	80 Vandenburg Ave.
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	TROY
	Award Date	1/1/2021	State	NY
	End Date	12/31/2021	Postal Code	12180
	Fair Market Value	\$18,750.00	Plus 4	
	Amount	\$18,750.00	Province/Region	
	Amount Expended For Fiscal Year	\$18,750.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	marketing

12.	Vendor Name	Wojeski & Company	Address Line1	159 Wolf Road
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ALBANY
	Award Date	1/1/2020	State	NY
	End Date	12/31/2022	Postal Code	12205
	Fair Market Value		Plus 4	
	Amount	\$13,250.00	Province/Region	
	Amount Expended For Fiscal Year	\$13,250.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	accounting services

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Additional Comments