

## **2022 Procurement Report**

### **Rensselaer County IDA**

In accordance with the Rensselaer County IDA's procurement policy, the awarding of procurement contracts is overseen by the Executive Director and the IDA Board. The 2022 Procurement Contract Report is attached.

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/16/2023  
Status: RESUBMIT  
Certified Date : N/A

**Procurement Information:**

Question	Response	URL (if Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://discoverrensseleer.com/about-the-rcida/">http://discoverrensseleer.com/about-the-rcida/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/16/2023  
Status: RESUBMIT  
Certified Date : N/A

**Procurement Transactions Listing:**

1.	Vendor Name	Adirondack Cabling	Address Line1	10 Petra Lane
	Type of Procurement	Design and Construction/Maintenance	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ALBANY
	Award Date	6/9/2022	State	NY
	End Date		Postal Code	12205
	Fair Market Value		Plus 4	
	Amount	\$12,873.00	Province/Region	
	Amount Expended For	\$12,873.00	Country	United States
	Fiscal Year			
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Internal wiring and cabling

2.	Vendor Name	BSI & Company, Inc.	Address Line1	26 Computer Drive West
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2022	State	NY
	End Date	12/31/2022	Postal Code	12205
	Fair Market Value	\$14,400.00	Plus 4	
	Amount	\$14,400.00	Province/Region	
	Amount Expended For	\$14,400.00	Country	United States
	Fiscal Year			
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	bookkeeping services, CFO consulting services

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/16/2023  
Status: RESUBMIT  
Certified Date : N/A

3.	Vendor Name	Barclay Damon LLP	Address Line1	80 State Street
	Type of Procurement	Legal Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	9/25/2019	State	NY
	End Date		Postal Code	12207
	Fair Market Value	\$5,502.00	Plus 4	
	Amount	\$5,502.00	Province/Region	
	Amount Expended For	\$0.00	Country	United States
	Fiscal Year			
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

4.	Vendor Name	Bohler Engineering MA, LLC	Address Line1	17 Computer Drive West
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2021	State	NY
	End Date		Postal Code	12205
	Fair Market Value	\$328,750.00	Plus 4	
	Amount	\$328,750.00	Province/Region	
	Amount Expended For	\$80,123.34	Country	United States
	Fiscal Year			
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Services

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/16/2023  
Status: RESUBMIT  
Certified Date : N/A

5.	Vendor Name	CT Male Associates	Address Line1	50 Century Hill Drive
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	LATHAM
	Award Date	7/8/2021	State	NY
	End Date		Postal Code	12110
	Fair Market Value	\$4,396.00	Plus 4	
	Amount	\$4,396.00	Province/Region	
	Amount Expended For Fiscal Year	\$1,914.00	Country	United States
	Explain why the Fair Market Value Is Less than the Amount		Procurement Description	Environmental engineering services

6.	Vendor Name	Center for Economic Growth	Address Line1	39 N. Pearl Street
	Type of Procurement	Consulting Services	Address Line2	#100
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2022	State	NY
	End Date	12/31/2022	Postal Code	12207
	Fair Market Value	\$50,000.00	Plus 4	
	Amount	\$50,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$50,000.00	Country	United States
	Explain why the Fair Market Value Is Less than the Amount		Procurement Description	Consulting Services

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/16/2023  
Status: RESUBMIT  
Certified Date : N/A

7.	Vendor Name	Crown Castle Fiber, LLC	Address Line1	PO Box 28730
	Type of Procurement	Telecommunication Equipment or Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	NEW YORK
	Award Date	7/14/2022	State	NY
	End Date		Postal Code	10087
	Fair Market Value		Plus 4	8730
	Amount	\$6,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$1,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Data and Internet services

8.	Vendor Name	Hudson Valley Agr-Business Development, Inc.	Address Line1	507 Warren St.
	Type of Procurement	Consulting Services	Address Line2	2nd floor
	Award Process	Authority Contract - Non-Competitive Bid	City	HUDSON
	Award Date	4/15/2019	State	NY
	End Date	3/31/2022	Postal Code	12534
	Fair Market Value	\$75,000.00	Plus 4	
	Amount	\$75,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$25,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	marketing and advertising services

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/16/2023  
Status: RESUBMIT  
Certified Date : N/A

9.	Vendor Name	Information Technology Management, Inc	Address Line1	333 Broadway
	Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	TROY
	Award Date	1/1/2022	State	NY
	End Date	12/31/2022	Postal Code	12180
	Fair Market Value	\$300,000.00	Plus 4	
	Amount	\$300,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$300,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Technology - Consulting/Development or Support Professional Services Gaming Accelerator Software

10.	Vendor Name	Laberge Group	Address Line1	4 Computer Drive West
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ALBANY
	Award Date	1/2/2020	State	NY
	End Date	12/31/2023	Postal Code	12205
	Fair Market Value		Plus 4	
	Amount	\$100,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$0.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Grant Preparation, administration and Program delivery

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/21/2023  
Status: RESUBMIT  
Certified Date : N/A

11.	Vendor Name	Nextiva Inc	Address Line1	PO Box 207330
	Type of Procurement	Telecommunication Equipment or Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	DALLAS
	Award Date	7/14/2022	State	TX
	End Date	8/14/2025	Postal Code	75320
	Fair Market Value		Plus 4	7330
	Amount	\$3,531.84	Province/Region	
	Amount Expended For Fiscal Year	\$882.96	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Telephone services

12.	Vendor Name	Ramboll Americas Engineering Services Inc	Address Line1	333 West Washington Street
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	SYRACUSE
	Award Date	6/10/2022	State	NY
	End Date		Postal Code	13202
	Fair Market Value		Plus 4	
	Amount	\$72,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$29,324.50	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering Consulting



Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/21/2023  
Status: RESUBMIT  
Certified Date : N/A

13.	Vendor Name	Ti-City Valley/Cats	Address Line1	80 Vandenburg Ave.
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	TROY
	Award Date	1/13/2022	State	NY
	End Date	12/31/2022	Postal Code	12180
	Fair Market Value	\$18,750.00	Plus 4	
	Amount	\$18,750.00	Province/Region	
	Amount Expended For Fiscal Year	\$18,750.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	marketing

14.	Vendor Name	Web Instinct	Address Line1	475 Broadway
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	SARATOGA SPRINGS
	Award Date	10/13/2022	State	NY
	End Date		Postal Code	12866
	Fair Market Value		Plus 4	
	Amount	\$19,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$9,500.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Website development

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/16/2023  
Status: RESUBMIT  
Certified Date : N/A

15.	Vendor Name	Wojleski & Company	Address Line1	159 Wolf Road
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authorily Contract - Competitive Bid	City	ALBANY
	Award Date	1/1/2020	State	NY
	End Date	12/31/2022	Postal Code	12205
	Fair Market Value		Plus 4	
	Amount	\$13,750.00	Province/Region	
	Amount Expended For Fiscal Year	\$13,750.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	accounting services

Additional Comments