

RESOLUTION – PROCUREMENT REPORT (2022)

At a meeting of the Rensselaer County Water and Sewer Authority, held at 333 Broadway, Troy, New York, on the 23rd day of March, 2023, at 11:00 a.m. local time, the following Members of the Authority were:

	PRESENT:	ABSENT:
Robert Pasinella, Jr.	<u> x </u>	<u> </u>
Kenneth M. Harting	<u> </u>	<u> x </u>
John Mooney	<u> x </u>	<u> </u>
John H. Murphy IV	<u> x </u>	<u> </u>

ALSO PRESENT:

Linda von der Heide, Chief Executive Officer
William Film, Chief Financial Officer
Philip H. Dixon, Authority Counsel

After the meeting had been duly called to order, the following Resolution was offered by Mr. Pasinella and seconded by Mr. Murphy, to wit:

WHEREAS, the Chief Executive Officer of the Rensselaer County Water and Sewer Authority (the “Authority”) has prepared a Procurement Report for calendar year 2022 for the Authority and the members of the Authority have reviewed such report.

NOW, THEREFORE, it is hereby

RESOLVED, that the Procurement Report for calendar year 2022, in the form annexed hereto, is hereby approved; and it is further

RESOLVED, that the Procurement Report be filed/posted as required by applicable provisions of law.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Robert Pasinella, Jr.	voting <u>yes</u>
Kenneth M. Harting	voting <u>absent</u>
John Mooney	voting <u>yes</u>
John H. Murphy IV	voting <u>yes</u>

The foregoing Resolution was thereupon declared duly adopted.

Procurement Report for Rensselaer County Water and Sewer Authority

Fiscal Year Ending: 12/31/2023

 Run Date: 01/31/2023
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Information:

Question	Response	URL (If Applicable)
Does the Authority have procurement guidelines?	Yes	https://www.discoverrensselaer.com/document_category/annual-report-information/page/6/
Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
Does the Authority allow for exceptions to the procurement guidelines?	Yes	
Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
1. If Yes, was a record made of this impermissible contact?		
Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Report for Rensselaer County Water and Sewer Authority

Fiscal Year Ending: 12/31/2023

Run Date: 01/31/2023
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Transactions Listing:

Vendor Name	Wojeski & Co., CPAs, PC	Address Line1	159 Wolf Road
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	1/13/2022	State	NY
End Date	4/1/2022	Postal Code	12205
Fair Market Value		Plus 4	
Amount	\$5,042.00	Province/Region	
Amount Expended For Fiscal Year	\$5,042.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Yearly audit and books

Additional Comments