



# Rensselaer County Water and Sewer Authority

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## **Minutes**

March 23, 2023 11 AM

Rensselaer County IDA Conference Room

Attendees: Robert L. Pasinella, Jr., Chairman; John Mooney, Vice-Chairman; John Murphy IV, member; Linda von der Heide, CEO; William Film, CFO; Philip H. Dixon, Esq., Attorney.

The meeting opened at 11:00 a.m. The member congratulated Mr. Murphy on joining the Board.

The first item on the agenda was the 2022 Audited Financial Statements. No comments or questions were received. Mr. Pasinella offered the resolution to adopt the 2022 Audited Financial Statements and Mr. Murphy seconded. The motion carried unanimously.

The second item on the agenda was the 2022 Investment Report. There were no comments or questions. Mr. Pasinella offered the resolution to adopt the 2022 Investment Report and Mr. Murphy seconded. The motion was carried unanimously.

The third item on the agenda was the 2022 Annual Report. There were no comments or questions. Mr. Mooney offered the resolution to adopt the 2022 Annual Report and Mr. Murphy seconded. The motion passed unanimously.

The fourth item on the agenda was the 2022 Procurement Report. The auditor's fees were the only ones listed as only payment \$5,000 were listed. Mr. Pasinella offered the resolution to adopt the 2022 Procurement Report and Mr. Murphy seconded. The motion was passed unanimously.

The fifth item on the agenda was the 2022 Measurement Report. There were no comments or questions. Mr. Pasinella offered the resolution to adopt the 2022 Measurement Report and Mr. Murphy seconded. The motion was passed unanimously.

The sixth item on the agenda was the 2022 Property Report. There were no comments or questions. Mr. Mooney offered the motion to adopt the 2022 Property Report and Mr. Murphy seconded. The motion passed unanimously.

The seventh item on the agenda was Procurement Policy Review. Ms. von der Heide stated that this was necessary for the PARIS report. After reviewing the procurement thresholds,

Mr. Film stated that they looked very low and that it was hard to get written quotes now. A review of the amounts will be made and presented to the Board at a later meeting.

The eighth item on the agenda was the Amended Code of Ethics. Ms. von der Heide stated that a new requirement that the Authority should not extend credit to members or employees was in the PARIS Report. The best place for this wording was in the Code of Ethics. Mr. Pasinella made the motion to adopt the change to the Code of Ethics and Mr. Murphy seconded. The motion passed unanimously.

The ninth item on the agenda was the Approval of Payments of \$832.50 to Mr. Dixon for work done in January. Mr. Mooney made the motion to pay Mr. Dixon and Mr. Pasinella seconded. The motion passed unanimously.

The tenth item was Other Business. Ms. von der Heide stated that the other apartments that are to be hooked up to the Valley View Boulevard line have just been approved, although for less apartments than originally planned. It will still bring in some needed revenue.

Mr. Pasinella stated that the Rensselaer County Industrial Development Agency recently did a study with Bohler Engineers on properties in Schodack since the number of available quality commercial properties such as in the Tech Park are running out. He met with Chuck Peter, the Supervisor of Schodack, and they discussed that the greatest issue to developing on Route 9 is the lack of sewers. The Town of East Greenbush's plant is limited as they either still have a consent order or have come off it recently but are very limited as to how much more their plant can take. The Village of Castleton's plant isn't very large either and would need to be expanded. Mr. Pasinella charged Ms. von der Heide, Mr. Film and Mr. Murphy in working with Schodack and the other communities in trying to solve this problem.

The meeting closed at 11:30 a.m.