

2023 Procurement Report

Rensselaer County IDA

In accordance with the Rensselaer County IDA's procurement policy, the awarding of procurement contracts is overseen by the Executive Director and the IDA Board. The 2023 Procurement Contract Report is attached.

Procurement Report for Rensselaer County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 02/02/2024
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Information:

Question	Response	URL (if Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://discoverrensselaer.com/about-the-ida
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.	Vendor Name	BST & Company, Inc.	Address Line1	26 Computer Drive West
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2022	State	NY
	End Date	12/31/2022	Postal Code	12205
	Fair Market Value	\$16,440.00	Plus 4	
	Amount	\$16,440.00	Provinces/Region	
	Amount Expended For Fiscal Year	\$16,440.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	bookkeeping services, CFO consulting services

2.	Vendor Name	Bohler Engineering MA, LLC	Address Line1	17 Computer Drive West
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2021	State	NY
	End Date		Postal Code	12205
	Fair Market Value	\$389,009.58	Plus 4	
	Amount	\$389,009.58	Province/Region	
	Amount Expended For Fiscal Year	\$389,009.58	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Services

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3.	Vendor Name	CT Male Associates	Address Line1	50 Century Hill Drive
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	LATHAM
	Award Date	7/8/2021	State	NY
	End Date		Postal Code	12110
	Fair Market Value	\$5,500.00	Plus 4	
	Amount	\$5,500.00	Province/Region	
	Amount Expended For Fiscal Year	\$5,231.55	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Environmental engineering services

4.	Vendor Name	Center for Economic Growth	Address Line1	39 N. Pearl Street
	Type of Procurement	Consulting Services	Address Line2	#100
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2023	State	NY
	End Date	12/31/2023	Postal Code	12207
	Fair Market Value	\$50,000.00	Plus 4	
	Amount	\$50,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$50,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services

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5. Vendor Name	Crown Castle Fiber, LLC	Address Line1	PO Box 28730
Type of Procurement	Telecommunication Equipment or Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	7/14/2022	State	NY
End Date		Postal Code	10087
Fair Market Value		Plus 4	8730
Amount	\$6,000.00	Province/Region	United States
Amount Expended For Fiscal Year	\$6,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Data and internet services

6. Vendor Name	Hodgson Russ LLP	Address Line1	677 Broadway
Type of Procurement	Legal Services	Address Line2	Suite 401
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	6/2/2023	State	NY
End Date		Postal Code	12207
Fair Market Value	\$5,015.00	Plus 4	
Amount	\$5,000.00	Province/Region	United States
Amount Expended For Fiscal Year	\$5,015.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal retainer

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7. Vendor Name	Hudson Valley Agri-Business Development, Inc.	Address Line1	507 Warren St.
Type of Procurement	Consulting Services	Address Line2	2nd floor
Award Process	Authority Contract - Non-Competitive Bid	City	HUDSON
Award Date	4/15/2022	State	NY
End Date	3/31/2025	Postal Code	12534
Fair Market Value	\$75,000.00	Plus 4	
Amount	\$75,000.00	Province/Region	United States
Amount Expended For Fiscal Year	\$25,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	marketing and advertising services

8. Vendor Name	Information Technology Management Inc	Address Line1	333 Broadway
Type of Procurement	Consulting Services	Address Line2	Suite 330
Award Process	Authority Contract - Non-Competitive Bid	City	TROY
Award Date	7/1/2023	State	NY
End Date	12/31/2023	Postal Code	12180
Fair Market Value	\$125,000.00	Plus 4	
Amount	\$125,000.00	Province/Region	United States
Amount Expended For Fiscal Year	\$125,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services Tech Valley

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9. Vendor Name	Information Technology Management Inc	Address Line1	333 Broadway
Type of Procurement	Consulting Services	Address Line2	Suite 330
Award Process	Authority Contract - Non-Competitive Bid	City	TROY
Award Date	7/1/2023	State	NY
End Date	12/31/2023	Postal Code	12180
Fair Market Value	\$60,000.00	Plus 4	
Amount	\$60,000.00	Province/Region	United States
Amount Expended For Fiscal Year	\$60,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting

10. Vendor Name	Information Technology Management, Inc	Address Line1	333 Broadway
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	TROY
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	12180
Fair Market Value	\$350,000.00	Plus 4	
Amount	\$350,000.00	Province/Region	United States
Amount Expended For Fiscal Year	\$350,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Technology - Consulting/Development or Support Professional Services Gaming Accelerator Software



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11. Vendor Name	Mabeys Moving and Storage	Address Line1	515 Third Avenue Extension
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	RENSELAEER
Award Date	9/6/2023	State	NY
End Date	9/7/2023	Postal Code	12144
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$3,622.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Office Relocation

12. Vendor Name	Ramboll Americas Engineering Services Inc	Address Line1	333 West Washington Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SYRACUSE
Award Date	6/10/2022	State	NY
End Date		Postal Code	13202
Fair Market Value		Plus 4	
Amount	\$42,675.50	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering Consulting

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13. Vendor Name	Sheperd Communication and Security	Address Line1	21A Railroad Avenue
Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite D
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	3/13/2023	State	NY
End Date	12/31/2023	Postal Code	12205
Fair Market Value		Plus 4	
Amount	\$20,618.33	Province/Region	
Amount Expended For Fiscal Year	\$20,468.55	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Security Installation

14. Vendor Name	Technology Management Institute, Inc	Address Line1	333 Broadway
Type of Procurement	Consulting Services	Address Line2	Suite 330
Award Process	Authority Contract - Competitive Bid	City	TROY
Award Date	9/1/2023	State	NY
End Date	12/31/2023	Postal Code	12180
Fair Market Value		Plus 4	
Amount	\$300,000.00	Province/Region	
Amount Expended For Fiscal Year	\$300,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Technology Innovation Consultant

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15.	Vendor Name	Tri-City ValleyCats	Address Line1	80 Vandenburg Ave.
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	TROY
	Award Date	1/13/2023	State	NY
	End Date	12/31/2023	Postal Code	12180
	Fair Market Value	\$24,250.00	Plus 4	
	Amount	\$24,250.00	Province/Region	
	Amount Expended For Fiscal Year	\$24,250.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	marketing

16.	Vendor Name	Wojeski & Company	Address Line1	159 Wolf Road
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ALBANY
	Award Date	1/1/2023	State	NY
	End Date	12/31/2023	Postal Code	12205
	Fair Market Value		Plus 4	
	Amount	\$14,375.00	Province/Region	
	Amount Expended For Fiscal Year	\$14,375.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	accounting services

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Additional Comments